

Credential Application

Remit to:
State of Wisconsin
Department of Commerce-Credentialing
P.O. Box 78780
Milwaukee WI 53293-0780
Phone (608) 261-8467
TTY: Contact Through Relay
7:45 a.m. - 4:30 p.m.
E-mail: madisoncred@commerce.state.wi.us

Personal information you provide may be used for secondary purposes [Privacy Law, s. 15.04(1)(m)].

**THE CREDENTIAL WILL NOT BE
PROCESSED UNLESS YOU:**

- A. Sign and date this form;
- B. Submit a complete application with all blanks filled in or marked non-applicable;
- C. Attach the specified fee; and
- D. Attach documents if specified on this application.

Instructions: Please review the pre-printed information in the boxed portions of this application. Clearly print corrections or new information where needed. Please use a color of ink other than black. **Be certain to sign and date the application.** The applicant's social security number is mandatory information. **Make a photocopy of the completed application for your records.**

By signing below, the applicant swears that all information provided on this application is true, accurate and that the credential requirements are met. **Notice: Information collected may be used for participation surveys, eligibility for approvals, law enforcement (including child support and tax delinquency enforcement) purposes and other secondary purposes. The Department may also provide this information to requesters pursuant to Wisconsin's open records law, ss. 19.31-19.39 stats. Social security numbers are required when applying for a license according to Wisconsin Stats, but they may not be disclosed to anyone except other State of Wisconsin governmental agencies.**

Applicant Information	
Applicant's Social Security No:	
Applicant's Name (First, Middle and Last):	
Address No. & Street, or P.O. Box:	
City, Town or Village, State, Zip + 4 Code:	
Country, If Other Than United States:	
Telephone No. (include area code):	
If Available, Fax No. (include area code):	
If Available, E-mail Address:	

Applicant's Signature

Date (mo/day/yr)

Send application and payment to: State of Wisconsin, Department of Commerce-Credentialing, P.O. Box 78780, Milwaukee, WI 53293-0780

Overnight mail delivery and Office location: State of Wisconsin, Department of Commerce-Credentialing 201 W. Washington Ave., Madison, WI 53703

All other correspondence: Wisconsin Department of Commerce, Safety & Buildings Div., P.O. Box 7082, Madison, WI 53707

BOILER-PRESSURE VESSEL INSPECTOR CERTIFICATION- Class Code 8258

The fee for applying for this credential is specified in the following table:

Month Application is mailed	Fee	Month Application is mailed	Fee	Month Application is mailed	Fee
January	\$ 120.00	May	\$ 110.00	September	\$ 100.00
February	\$ 117.50	June	\$ 107.50	October	\$ 97.5
March	\$ 115.00	July	\$ 105.00	November	\$ 95.00
April	\$ 112.50	August	\$ 102.50	December	\$ 92.50

Record the amount of the fee you will be sending in the box below:

Fee Submitted (nonrefundable): \$

Make checks payable to: Department of Commerce. The \$120 credential fee has been prorated because the credential expires on a specific date. The credential will be effective for 4 years from December 31st.

Reason for Credential: No person may inspect, as required under ch. Comm 41, a boiler or pressure vessel for the purpose of determining compliance with ch. Comm 41 or submit an inspection report to the department documenting compliance or noncompliance with ch. Comm 41 unless the person holds a credential issued by the department as a certified boiler-pressure vessel inspector or a certified in-service field inspector working under the general supervision of a certified boiler-pressure vessel inspector who has assumed responsibility for the inspection or the report.

Requirements of Credential: A person who inspects boilers and pressure vessels as a certified boiler-pressure vessel inspector or a certified in-service field inspector shall:

- Maintain a record of the inspections made including the date and the findings of the inspections;
- Provide a copy of the inspection report to the owner of the property owner or his or her agent; and
- Make available to the department upon request or as required under ch. Comm 41, his or her inspection records.

A person who holds the credential shall carry on his or her person the credential issued by the department while performing or conducting the activity or activities permitted under the credential.

Qualifications for Credential: A person applying for a boiler-pressure vessel inspector certification shall have passed the competency examination by the National Board of Boiler and Pressure Vessel Inspectors and one of the following:

- A degree in engineering from an accredited college or university and at least 1,000 hours for one year of experience in the design, construction, operation or inspection of boilers or pressure vessels; or
- An associate degree in mechanical technology from an accredited college or school and at least 1,000 hours per year for at least 2 years of experience in the design, construction, operation or inspection of boilers or pressure vessels; or
- At least 1,000 hours per year for at least 3 years of experience in the design, construction, operation, or the inspection of boilers or pressure vessels.

ATTACH a copy of one of the following documents from the National Board of Boiler and Pressure Vessel Inspectors:

1. a letter stating that you have passed the competency examination;
2. a copy of the certificate of competency; or
3. a copy of a National Board commission.

If the competency examination was performed in a state other than Wisconsin, or the certificate of competency was issued by a state other than Wisconsin, also do the following:

- **ATTACH** a copy of the official transcripts from school if you claim to hold a engineering degree or mechanical technology associate degree; and
- **FILL** in the following table relating your experience.

Time Period		Experience Hours	Hours Witnessed by (please print or type)	Signature of Witness	Telephone Number of Witness
Began Month/Yr	Ended Month/Yr				

If the experience you gained spanned more than 12 consecutive months use a separate row for each 12 month period. The Time Period does not have to be consecutive years from one row to the next. In the Time Period column fill in the beginning month and year and the ending month and year in which the experience hours were completed. In the Experience Hours column fill in the number of hours claimed for that time period but do not record more than 1000 hours in the column even if you worked more than 1000 hours. If the hours were witnessed by more than one person, the hours witnessed by each person must be filled in on separate rows. Photocopies of this page may be made if you need additional room or would like to mail to witnesses to sign. The witness must have observed or had knowledge of the number for work hours performed in the design, construction, operation, or the inspection of boilers or pressure vessels.

Note: If you need to take the competency examination you must apply to the National Board of Boiler and Pressure Vessel Inspectors. Wisconsin's representative of the National Board of Boiler and Pressure Vessel Inspectors is Mike Verhagen who can be reached @ (262) 548-8617. Wisconsin's representative will require you to submit proof of a degree and/or experience prior to taking the competency exam.